



High School Programs

CTE Dual Credit Fee Waiver Request Form

A fee waiver is available for Career Technical Education (CTE) Dual Credit students that qualify. The fee waiver covers the annual \$50 administrative fee.

To be eligible, you need to meet all of the following criteria.

Currently attends a high school in the Everett Community College (EvCC) service district (Arlington, Darrington, Everett, Granite Falls, Lakewood, Lake Stevens, Marysville, Monroe, Mukilteo, Snohomish, Stanwood, or Sultan).

Fee not already covered by a school district or high school.

Approved for free-or-reduced-price lunches (FRPL) for the current school year. *Please attach a copy of your school district FRPL verification letter.*

Our fee waiver funds are limited and priority is given to students in the EvCC service area whose school district or high school is not covering the fee for all of its students. This waiver does not affect any other dual credit program that a student may be enrolled in at EvCC.

Provide the required documentation and request form to the CTE Dual Credit program by the deadline. Visit our [CTE Dual Credit Dates and Deadlines](http://EverettCC.edu/CTEDualCredit) page at EverettCC.edu/CTEDualCredit. Email the form and documentation to cte@everettcc.edu.

I understand that:

- Submitting the request form does not guarantee I will be approved for the fee waiver.
- I will register for my CTE Dual Credit classes in SERS by the registration deadline.
- I will submit my EvCC CTE Dual Credit Transcription Request Form by the deadline.
- I will forfeit fee waiver funds if I am not registered for classes in SERS, did not submit the transcription request form, or both.
- Requests without documentation will not be processed.
- Documentation without a signed request will not be processed.
- Late requests will not be processed.

By signing below, I acknowledge that I have read and understand the information on the form.

Full Name (First & Last Name):

EvCC ctcLink Student ID Number:

Academic Year:

High School (CTE Class Taken):

Email:

Student Signature:

Date:

For office use only

Initials:

Status:

Date: